

Town Board Meeting  
April 21<sup>st</sup>, 2025 Minutes

The April 21<sup>st</sup>, 2025 Sugar Creek Town Board meeting was called to order at 6:30p.m., at the Town Hall, by Chairman – David Robers.

All open meeting laws have been complied with for this meeting.

Present were Chairman – David Robers, Supervisor – Jamie Morin, Supervisor – David Clarbour, Town Clerk – Sara Morin, Absent Treasurer - Sharri Loveless.

Also present: Attorney - Koch, Road Supervisor – Greg Walbrandt, Sergeant – Nick Yohaneck and 6 visitors.

Approval of Minutes: Supervisor – Jamie Morin made a motion to approve the March 17<sup>th</sup>, 2025 minutes as presented. Supervisor - David Clarbour second the motion. Motion carried unanimously.

Treasurer's Report: \$1,537,244.22 in cash assets as of April 21<sup>th</sup>, 2025 per Clerk – Sara Morin.

Approval of Bills: Supervisor - David Clarbour made a motion to approve as presented. Chairman – David Robers seconded the motion. Motion carried unanimously.

Clerk report: None.

Fire Chief's Report: None.

Road Report: Road Supervisor – Greg Walbrandt is still doing brush and tree cutting. A large pine tree fell at Millard Cemetery and needed to be cleaned up. He's been replacing road signs and posts. Will continue to do replace the signs as he can. The county used a different process a few years back for all the faded signs. They will not reimburse the town. Completing some cold patching on the roads.

Public comment: None.

Road Maintenance: Road Supervisor – Greg Walbrandt would like to seal coat Stallman and Foster Rd. He would like to make a list to prioritize which roads to complete. He will post a bid request in the paper to open at the next meeting. Chairman – David Robers motioned to approve. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Tractor Tires: Budgeted for the tires last year. He would like to proceed to get them installed. Chairman – David Robers motioned to approve not to exceed \$2400.00. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Volunteer – Community Service: Road Supervisor – Greg Walbrandt would like to have a friend's son complete some volunteer work cleaning the ditches. Need to contract insurance to see if they cover this.

Canary Rd. Babcock Rd. Mable Rd. Knoll Rd. Laurel Rd. 25MPH Speed Zone Signs @ Entrances: Road Supervisor – Greg Walbrandt would like approval to put these signs up on the roads listed. Supervisor – Jamie Morin motioned to approve not to exceed \$600.00. Chairman – David Robers seconded the motion. Motion carried unanimously.

1. Rezone Request – Sean & Nicole Roth (Roth Family Holdings), Tax Parcel # GSC 2700006A, N5487 Kennel Rd. Elkhorn, WI 53121. The rezone request is to change the current

zoning of A-2 to Partial A-4: Chairman – David Robers made a motion to approve. Supervisor – David Clarbours seconded the motion. Motion carried unanimously.

2. Conditional Use Permit – Sean & Nicole Roth (Roth Family Holdings), Tax Parcel # GSC 2700006A, N5487 Kennel Rd. Elkhorn, WI 5312: Chairman – David Robers made a motion to approve. Supervisor – David Clarbours seconded the motion. Motion carried unanimously.

Firework Sales Agreement: Supervisor – David Clarbours made a motion to adopt a resolution to approve the use of a firework sales agreement form. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously. Chairman – David Robers motioned to approved the form signed by American Pride Fireworks – Christopher Cornelier. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Intuit Quickbooks Renewal: The amount of the renewal is \$1,199.00. Supervisor – David Clarbours motioned to approve. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Advia Working Capital Loan: Clerk - Sara Morin inquired if they would like to make another \$30,000.00 on principal only and revisit next month. Chairman – David Robers made a motion to approve. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Operator's License: Blue Roadhouse – Hannah Hoyt, Pike & Spikes – Mackenzie Johnson, Silver Lake Inn – Nicole Fladhammer. Chairman – David Robers made a motion to approve the operator's licenses as presented. Supervisor – Jamie Morin second the motion. Motion carried unanimously.

ATV/UTV Ordinance: Chairman – David Robers made a motion to have Walworth County Sherrif's Department to enforce the ATV/UTV laws on the road. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Kalt Computer Consulting – PC/Laptop Estimates & Installation: Supervisor – David Clarbours made a motion to upgrade Clerk – Sara Morin's PC and the laptop based on the estimates not to exceed \$4,800.00. Chairman – David Robers seconded the motion. Motion carried unanimously.

Closed session, the Town Board will meet in closed session pursuant to Wis. Stats. Sec. 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, Re: Claim Against Accurate Appraisal. Closed session the Town Board will meet in closed session pursuant to Wis. Stats. Sec.19.85 (1) (c) Considering employment, of any appointed employee over which the governmental body has jurisdiction or exercises responsibility. Re: Treasurer:

Roll Call Vote to Close Session; Chairman – David Robers – Yes, Supervisor – Jamie Morin – Yes, Supervisor – David Clarbours – Yes.

\*\*\* Closed Session\*\*\*

Discussed. Roll Call Vote to Open Session; Chairman – David Robers – Yes, Supervisor – Jamie Morin – Yes, Supervisor – David Clarbours – Yes.

\*\*\*Open Session\*\*\*


Closed session items, Re: Accurate Appraisal & Treasurer: Chairman – David Robers made a motion to table. Supervisor – David Clarbours seconded the motion. Motion carried unanimously.

Next Town Board Meeting date: May 19<sup>th</sup>, 2025 at 6:30 p.m.

Motion to Adjourn: Supervisor – Jamie Morin motioned to adjourn. Chairman – David Robers seconded the motion. Motion carried unanimously.

Meeting Adjourned.

Respectfully Submitted

  
Sara Morin