

**TOWN OF SUGAR CREEK  
WALWORTH COUNTY, WISCONSIN**

Town Board Meeting  
November 17<sup>th</sup>, 2025 Minutes

The November 17<sup>th</sup>, 2025 Sugar Creek Town Board meeting was called to order at 6:30p.m., at the Town Hall, located at N6641 County Road H, by Chairman – David Robers.

All open meeting laws have been complied with for this meeting.

Present were: Chairman – David Robers, Supervisor – Jamie Morin, Supervisor – David Clarbourn, Town Clerk – Sara Morin, and Treasurer - Sharri Loveless.

Also present: Attorney - Steve Koch, Road Supervisor – Greg Walbrandt, and 4 visitors.

Approval of Minutes: Supervisor – Jamie Morin made a motion to approve the November 10<sup>th</sup>, 2025 minutes as presented. Supervisor - David Clarbourn second the motion. Motion carried unanimously.

Treasurer's Report: \$738,131.52 in cash assets as of November 17<sup>th</sup>, 2025 per Treasurer - Sharri Loveless.

Approval of Bills: Supervisor – David Clarbourn made a motion to approve as presented. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Clerk report: None.

Fire Chief's Report: None.

Road Report: Road Supervisor – Greg Walbrandt the plow trucks are in order and ready to be used for the winter season. The cemetery is cleaned up and mowed. The stop signs have been installed. Snow fence is completed. He would like to trim a few more trees.

Public comment: Resident would like an unsightly debris neighbor to be added to the agenda.

Rezone Request – C. James Powell. Parcel #GSC3400012. N4978 Briggs Rd. Elkhorn, WI 53121. The rezone request is to change the current zoning of A-2 to C-2 to separate five acres from the property for residential use.: The Plan Commission approved without any issues. Chairman – David Robers made a motion to approve. Supervisor – David Clarbourn seconded the motion. Motion carried unanimously.

New Stop Signs - Briarwood Rd. and Hillview Rd.: The Board didn't approve at this time.

Stop Sign Ordinance: Supervisor – Jamie Morin motioned to approve. Chairman – David Robers seconded the motion. Motion carried unanimously.

Agreement Between Towns of LaGrange, Sugar Creek and Lauderdale Lakes Management District: The Board respectfully declined.

Revised Recycling Ordinance: Supervisor – Jamie Morin made a motion to table. Chairman – David Robers seconded the motion. Motion carried unanimously.

Resolution – Building Permit Fee Schedule: Supervisor – Jamie Morin motioned to approve. Chairman – David Robers seconded the motion. Motion carried unanimously.

Resolution - Adoption of the 2026 Budget: Chairman – David Robers motioned to approve. Supervisor – David Clarbourn seconded the motion. Motion carried unanimously.


Resolution - Establishing Employee Wages: Chairman – David Robers motioned to approve.  
Supervisor – David Clarbours seconded the motion. Motion carried unanimously.

Payment on Advia Loan: Supervisor – Jamie Morin made a motion. Supervisor – David Clarbours seconded the motion. Motion carried unanimously.

Next Town Board Meeting date: December 15<sup>th</sup>, 2025 at 6:30 p.m.

Motion to Adjourn: Supervisor – Jamie Morin motioned to adjourn. Supervisor – David Clarbours seconded the motion. Motion carried unanimously.

Meeting Adjourned.  
Respectfully Submitted

  
Sara Morin