

**TOWN OF SUGAR CREEK  
WALWORTH COUNTY, WISCONSIN**

Town Board Meeting  
January 19<sup>th</sup>, 2026 Minutes

The January 19<sup>th</sup>, 2026 Sugar Creek Town Board meeting was called to order at 6:30p.m., at the Town Hall, by Chairman – David Robers.

All open meeting laws have been complied with for this meeting.

Present were Chairman – David Robers, Supervisor – Jamie Morin, Supervisor – David Clarbour, Town Clerk – Sara Morin, and Treasurer - Sharri Loveless.

Also present: Attorney – Steve Koch, Engineer – Ryan Cardinal, Road Supervisor – Greg Walbrandt, Walworth County Sheriff and 12 visitors.

Approval of Minutes: Supervisor – Jamie Morin made a motion to approve the December 15<sup>th</sup>, 2025 minutes as presented. Supervisor - David Clarbour second the motion. Motion carried unanimously.

Treasurer's Report: \$1,303,259.68 in cash assets as of January 19<sup>th</sup>, 2026 per Treasurer – Sharri Loveless.

Approval of Bills: Supervisor - David Clarbour made a motion to approve as presented. Chairman – David Robers seconded the motion. Motion carried unanimously.

Clerk report: None.

Fire Chief's Report: None.

Road Report: Road Supervisor – Greg Walbrandt stated everything has been going well. Nothing new to report.

Public comment: None.

Fire DUEs: Town Engineer – Ryan Cardinal explained how the fire DUEs are calculated. He also mentioned in 2019 the Town Board and previous Fire Chief decided how the DUEs would be calculated. He answered several of the resident's questions. City of Elkhorn Fire Chief – Trent Eichmann answered questions about vehicle costs and repairs.

Lauderdale Lakes Management District Agreement – Special Charge: Chairman – David Robers motioned to table. Supervisor – David Clarbour seconded the motion. Motion carried unanimously.

Board Laptops - Microsoft Office: Supervisor – Jamie Morin motioned to install Microsoft 365 on Supervisor – David Clarbour's laptop for \$249.00 plus installation. Supervisor – David Clarbour seconded the motion. Motion carried unanimously.

Package Delivery Drop Box: Chairman – David Robers made a motion to table to gather more options. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Lakeside International Invoice: Treasurer – Sharri Loveless explained the amount due for the chassis is \$163,110.50. She would like approval to proceed with payment and open the line of credit. Chairman – David Robers made a motion to approve the line of credit. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Fire & EMS Expense Allocations: Supervisor – Jamie Morin made a motion to approve the fire expense allocation. Chairman – David Robers seconded the motion. Motion carried unanimously. Chairman – David Robers motioned to approve the EMS expense allocation. Supervisor – David Clarbours seconded the motion. Motion carried unanimously.

Ordinance - Room Tax – AirBnBs, B&Bs, VRBOs, Hotels & Motels: The municipality appoints per Wis. State Stat. 66.0615 (f) Elkhorn Area Chamber of Commerce & Tourism Center, Inc. to be the tourism entity who will be responsible for tourism promotion and development as defined by Wis. Stat. 66.0615 1(frn) under the Room Tax Act. Supervisor – Jamie Morin made a motion to approve effective immediately. Supervisor – David Clarbours seconded the motion. Motion carried unanimously.

Amended Stop Sign Ordinance: Attorney – Steve Koch amended the stop sign ordinance to include a stop sign at Briarwood and Hillview. Supervisor – David Clarbours motioned to approve. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Operator's License: Dollar General – Mataio Ruby, General – Sharon Watschke: Supervisor – David Clarbours motioned to approve as presented. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Next Town Board Meeting date: February 16<sup>th</sup>, 2026 at 6:30 p.m.

Adjourn to Closed Session Pursuant to Wis. Stats. Sec. 19.85 (1) (g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved", Re: Road Access – Phyllis Rogul, La Crosse – Fire Truck Manufacturer Class Action Lawsuit, Parcel – GA502000002 – Fire DUEs: Chairman – David Robers made a motion to go into closed session. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Roll Call Vote to Close Session; Chairman – David Robers – Yes, Supervisor – Jamie Morin – Yes, Supervisor – David Clarbours – Yes.

\*\*\* Closed Session\*\*\*

Discussed. Supervisor – David Clarbours made a motion to go into open session. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

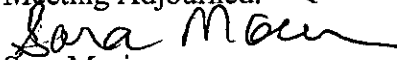
Roll Call Vote to Open Session; Chairman – David Robers – Yes, Supervisor – Jamie Morin – Yes, Supervisor – David Clarbours – Yes.

\*\*\*Open Session\*\*\*

Closed session items, Re: Road Access – Phyllis Rogul, La Crosse – Fire Truck Manufacturer Class Action Lawsuit & GA502000002 Fire DUEs: None.

Motion to Adjourn: Supervisor – Jamie Morin motioned to adjourn. Chairman – David Robers seconded the motion. Motion carried unanimously.

Meeting Adjourned.

  
Sara Morin